

# Lansing Parks and Recreation's After School Program

2015-2016 School Year

Lansing Parks and Recreation's After School Program is designed to provide school age children with enrichment and recreational activities in a fun and safe environment. The cost is \$25/ Lansing resident and \$30/non-resident, per semester. (1st semester 9/8/15-12/18/15, 2nd semester 1/4/16-6/10/16)

## **Foster Community Center**

**Activity #112400A (Fall) #212400A (Winter)**

200 North Foster  
Lansing MI 48912  
517-483-4233  
3:30-6:00pm

Bussing from Fairview, Forest View,  
Mt. Hope, Post Oak and Pattengill

## **Gier Community Center**

**Activity #113000A (Fall) #213000A (Winter)**

2400 Hall St.  
Lansing, MI 48906  
517-483-4309  
3:30-6:00pm

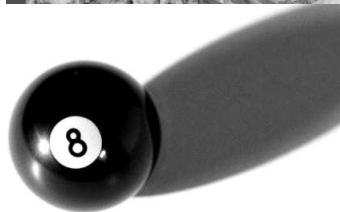
Bussing from Cumberland, Riddle,  
Sheridan Rd., Walking pick up from Gier

## **Schmidt Community Center**

**Activity #116100A (Fall) #216100A (Winter)**

5825 Wise Rd.  
Lansing MI 48911  
517-483-6686  
3:30-6:00pm

Bussing from Averill, Lewton, Pleasant View, STEM and Wexford



Virg Bernero, Mayor

## **Please Note:**

Lansing Parks and Recreation After School Programs are drop in recreation programs, which is different than day care, tutoring programs or specific club or sport programs. We provide a safe and fun environment and make every attempt to have a variety of experiences and activities for students.

We do not provide after school programming on National Holidays, LSD No School or Half-Days.

## **Enrollment Process:**

Registration form is due on or before the first day the child participates in the program. The registration form must be on file at the center the child attends. As space is limited you may be placed on the wait list, you will be contacted as space becomes available and payment will be accepted at that time. Your child is only enrolled when we have received both payment and registration form.

There is limited space available as we maintain a 1:18 ratio. If your child has not attended for two weeks we will contact you regarding your interest in continuing or allowing a space for another child on the waitlist. If you decide you would like to have your child participate again at a later date please notify our office.

## **AFTER SCHOOL ACTIVITIES**

Lansing Parks and Recreation After School Programs will offer a variety of clubs and programs throughout the school year. Most will meet once a week for at least one month, children will be able to choose their activity each day they attend.

*Clubs may include:*



**Craft Club**



**Gym Activities**



**Game Room Activities**



**Guest Speakers**



**Girl Scouts**



**Financial Literacy**



**Dance**



**Garden Club**



**Reading Club**



**Children for the Humane  
Treatment of Animals**

## **FREQUENTLY ASKED QUESTIONS**

### **Who can attend?**

Children, grades K-6, will discover the awesome benefits of recreation through a variety of daily choices of activities; sports, arts, crafts, creative expression, cultural and educational enrichments.

### **When is the program offered?**

The After School Program is offered Monday – Friday throughout the school year. It will be closed on National Holidays and Lansing School District Half-days and No School Days.

### **Where are the programs held?**

The After School Program is located at Foster, Gier and Schmidt Community Centers. Each program will meet in the Centers Game Room and will use various rooms throughout the facilities.

### **Is bussing available?**

Ingham ISD and Dean Transportation serve Lansing School District and will provide bussing from Mt Hope, Fairview, Post Oak, Pattengill and Forest View to Foster, from Cumberland, Riddle and Sheridan Rd. to Gier and from Wexford, Pleasant View, Averill, Lewton and STEM to Schmidt. Just fill out the bus form on the back of the registration form, and turn it into the Center or your child's school. Bussing can take up to two weeks to be set up, please plan accordingly.

### **Is there a cost for the program?**

Yes, there is a small fee of \$25 for Lansing residents and \$30 for non-residents per semester and is due upon enrollment. Fall semester is 9/8/15-12/18/15 Winter semester is 1/4/15-6/10/15. **Sign up for second semester begins December 1 for first semester enrolled students. Open enrollment begins December 7th.**

### **What does the daily schedule look like?**

In general our programs follow a similar schedule Monday – Friday

Hour 1	Check in, Open Play, Fit&Fun time and Snack
Hour 2	Clubs/Choices
Last half-hour	Group Activity/Wrap Up and Dismissal

### **Is there snack?**

Yes! The Lansing School District is providing each site with a free healthy after school snack. Children are welcome to bring their own snack. All food and drink should be consumed in designated areas.

### **What is enrichment time?**

A variety of recreational enrichment time activities are available from which to choose. Some examples include: gym activities, archery, karate, jump rope, tennis, science, computers, arts, crafts and more. Enrichments may change according to the requests of the participants.

### **When can I pick up my child?**

Children can be picked up any time during the program by an authorized adult identified on the waiver form (please be prepared to show ID). You may also choose to have your child have walking permission to sign themselves out.

### **What if I am running late?**

We do not have staff available after dismissal time. Children must be picked by dismissal time. According to **our Late Pick Up Policy we will charge \$1 per minute that will need to be paid before your child may attend the program again.**

### **What if my child won't be attending for the day?**

We are a drop in program so daily attendance is not required or expected. You do not need to notify us unless it will be an extended absence. If your child has not attended the program for two weeks we will contact you so that we may open a space for a child on the waitlist.

**Please know we make every effort for every child to have an enjoyable time and find success in our programs. This may include meeting with parents, a behavior plan or sometimes dismissal from the program, especially if there has been violence or impediment to other children's experience. If you have any questions or concerns at any time please contact Jodi Ackerman at 517-483-4211 or [jodi.ackerman@lansingmi.gov](mailto:jodi.ackerman@lansingmi.gov)**

## **LATE START WEDNESDAY's**

**Lansing School District** will be offering enrichment activities, provided by **the Innovative Fitness and Arts Department Staff**, for elementary students at GIER, SCHMIDT and FOSTER on late start Wednesdays.

Buses will pick up from the centers and drop off at schools. There is no cost for this programming, however pre-registration is required and parents would be responsible for transportation to the center.

Please see below for the schools served at each center.

For more questions or concerns please contact your child's school.

\*School participation is subject to change based on program needs and available space\*

### **F O S T E R**

**# 1 1 2 4 1 0 A**

Fairview  
Forest View  
Kendon  
Lyons  
Mt. Hope  
Pattengill  
Post Oak  
Riddle

### **G I E R**

**# 1 1 3 1 0 0 A**

Cumberland  
Gier Park  
Pattengill  
Sheridan  
Willow

### **S C H M I D T**

**# 1 1 6 1 1 1 A**

Attwood  
Averill  
Gardner  
Lewton  
North  
Wexford



Lansing Parks and Recreation's  
After School Program  
2015-2016  
Registration Form  
(Separate form required for each child.)

Name of Participant: \_\_\_\_\_

Address: \_\_\_\_\_  
(#) (Street) (City) (Zip)

Home Phone: \_\_\_\_\_ Birth Date: \_\_\_\_\_ Age: \_\_\_\_\_

Grade: \_\_\_\_\_ School Attending: \_\_\_\_\_ Sex: M / F

Parent/Guardian Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Parent/Guardian E-Mail: \_\_\_\_\_

In an Emergency Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Any Medical, Behavioral or Special Needs Information we should be aware of? \_\_\_\_\_

**LIABILITY RELEASE**

I hereby release the City of Lansing of all liability for damages or injuries sustained by myself or my child while engaging in the activity

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

**EMERGENCY TREATMENT WAIVER**

The undersign, as parent/legal guardian of \_\_\_\_\_, a minor, does hereby give permission to the Lansing Parks and Recreation Department staff to secure routine and emergency medical treatment for the above named minor for injuries received or illness appearing while he/she is engaged in any recreational program sponsored by the City of Lansing. I further understand and agree that any treatment authorized by this consent will be rendered only if the City of Lansing, or its agent, is unable to contact a parent/guardian for the minor, and it is the judgment of the attending physician that emergency medical treatment is advisable for the welfare of the minor. I further state that I have carefully read the foregoing, understand the contents thereof, and sign it as my own free act.

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

***Must fill out either the walking form OR authorized pick up list:***

**WALKING PERMISSION FORM**

I am giving my child \_\_\_\_\_ permission to walk to and/or from the Lansing Parks and Recreation camp program. I assume the responsibility to assure that my child knows and will follow traffic safety rules. I understand this is a drop-in program and that I must set clear expectations with my child of when they can arrive and leave the site. I hereby release Lansing Parks and Recreation, and any and all of their representatives or agents from any and all claims or liability arising from, or related to, my child's travel to and/or from the Lansing Parks and Recreation camp program.

Parent/Guardian Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

***-OR-***

**AUTHORIZED PICK UP LIST**

Names of persons other than authorized person to whom camper may be released: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_\_



# TRANSPORTATION APPLICATION 2015-2016

Please return this form to your child's school by June 5, 2015. After that date, all forms must be submitted to the PACE Office located at 5815 Wise Road, Lansing, MI 48911 by July 31, 2015, to ensure transportation for the first day of school.

## Child Care Request

Transportation will only be to and from the closest existing bus stop in a current established service area. We do not route specially for child care providers. Only one (1) child care location is permitted. Arrangements as listed are for every scheduled summer school day. The bus stop provided replaces the home transportation arrangements. If a parent is home, regardless of the reason, it is expected that the student will still be transported to and from the child care location. Due to the number of students being transported, alternative schedules cannot be honored for your child's safety.

Student Name: \_\_\_\_\_

School: \_\_\_\_\_ Grade: \_\_\_\_\_

Child Care Provider's Name \_\_\_\_\_

Child Care Provider's Address: \_\_\_\_\_

Child Care Provider's Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Before School \_\_\_\_\_ After School \_\_\_\_\_ Before & After \_\_\_\_\_

Print Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Ingham Intermediate – Office Use Only

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ Reason: \_\_\_\_\_

	Bus Stop	Route#	Animal & #
Morning:			
Afternoon:			

Parent Notified	
Dean Trans. Notified	